# PIERSON TOWNSHIP Board Meeting Minutes ^corrected

# January 19, 2021

## 7:00 pm at Township Hall (Zoom).

The Open Meetings Act, as amended by Public Act 254 of 2020, extended the authority for public bodies to conduct electronic “virtual” meetings for any reason through March 31, 2021.

1. Meeting
	1. Call to order: 7:00 pm
	2. Pledge of Allegiance
	3. Roll Call (Zoom): Buyze, Bergman, Burkholder, Grice, Hyrns
2. Approval of the Meeting Agenda.

Motion: Burkholder

2nd: Bergman Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns No: None

1. Approval of the Consent Agenda: Pierson Township Board Meeting Minutes from December 15, 2020, Pierson Township Special Meeting Minutes from January 12, 2021, consideration of bills, register of warrants/checks/payroll dated December 16, 2020 – January 13, 2021, check register: December 1 – December 31, 2020, Invoices to be paid from the **General Fund**: Invoice 18514 to the Village of Sand Lake for final Installment of 2020-21 contract of $8,865.00, Invoice 215977 to Gas Production Company for $412.22, Invoice 2163264-0 to Integrity Business Solutions for $4.78, payroll toRoad Committee Meeting pay for: Mumah, Tibbe, Matzen, correspondence and committee reports.

*All matters listed under the Consent Agenda are considered to be routine in nature and will be approved under one blanket motion.*

Motion: Burkholder

2nd: Grice Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns No: None

1. Approval of the Treasurer’s report.

Motion: Grice

2nd: Buyze Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns No: None

1. Public Comments
2. New Business:
3. Rescind Resolution 2020-08

Motion: Burkholder

2nd: Grice Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns No: None

1. Declaration of Intent to Issue Capital Improvement Bonds and Intent to Reimburse (LWL Bond) Resolution 2021-02.

Motion: Burkholder

2nd: Hyrns Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns No: None

1. Zoning Permit Application and 2021 Fee Structure.

Motion: Burkholder

2nd: Bergman Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns No: None

1. 2021 Poverty Exemption Resolution 2021-03.

Motion: Burkholder

2nd: Buyze Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns No: None

1. BS&A Software Proposals for Building Department $15,445 and Cash Receipting & Utility Billing (combined) $17,350.00 for budget consideration tabled for further information from the County.
2. Township Hall
	1. Approve inclusion for a stove [for the township hall] in the building improvements budget, provided no fire, building code or insurance issues.

Motion: Buyze 2nd: Burkholder

Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns No: None

* 1. Motion to approve alcohol consumption in the township hall [at a rental] providing there is no major liability insurance increase and that Pierson Township incorporates all language suggested by our insurance carrier and/or legal counsel in our lease [rental] agreement, to protect Pierson Township liability and the decision to be reviewed in 3 months once public gatherings are allowed.

Motion: Buyze 2nd: Grice

Roll Call Yes: Buyze, Bergman, Burkholder, Grice No: Hyrns

* 1. Supervisor ^[Buyze] to obtain prices for an outdoor shed [couple grand] to be used for the chairs & table carts for the township hall, to be located in the [lower] parking area, to come from the Building Improvement Fund and considered for budget discussions.

Motion: Buyze 2nd: Burkholder

Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns No: None

* 1. Trustee Bergman approved to investigate options for concrete repairs to the east and west side of the township hall and Trustee Grice approved to update bids for fencing for around the lower parking area [retaining walls] for budget consideration.

Motion: Burkholder 2nd: Buyze

Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns No: None

* 1. Front restroom to be opened and be under 30 day review [for proper functions] and a plaque purchased stating “women” and a plaque for the outdoor dropbox (^Treasurer Hyrns).

Motion: Burkholder 2nd: Buyze

Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns No: None

1. Sand Lake Fire Contract 2020-21 update.
2. 2021 Engagement Letter to Siegfried Crandall PC.

Motion: Burkholder

2nd: Hyrns Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns No: None

1. Village of Pierson contacts and meeting information (minutes & financials) as provided by Village Council to remain posted on the Pierson Township website as a courtesy to Pierson residents.
2. Budget Amendments tabled for Special Meeting/Budget Workshop on Thursday, January 28, 2021 at 5 pm.
3. Committee Updates:
	1. Road Committee will hold an additional meeting on March 17, 2021 at 7 pm and remove the October 14 meeting from their schedule.
	2. Planning Commission: Rescheduled until February 11 for meeting and public hearing.
	3. Community & Economic Growth:
		1. Accept Committee recommendation and welcome Merry Beth Duffy to the Community & Economic Growth Committee.

Motion: Burkholder

2nd: Buyze Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns No: None

* + 1.
1. Open Items:
	1. Little Whitefish Lake Sewer Dispute: no update
	2. Sewer Transition Update: no update
	3. Township Upgrades:
		1. Carpet tabled until Special Meeting on January 28, 2021.
	4. Adopt Cemetery Process/Position Duties.

Motion: Burkholder 2nd: Bergman

Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns No: None

* 1. State Chart of Accounts: no update
	2. Jay Bassett Land Donation: no update
	3. Policy Manual: still under review and meeting to be scheduled.
1. Public Comments*.*
2. County Commissioner – Brandon Stowell absent
3. Announcements and Board Comments
4. Adjournment: 8:54 pm

Motion: Grice 2nd: Bergman

Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns No: None